

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 17th April 2023

No KPC/MW/190

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr D Roden {Lengthsman/Contractor}
Councillor Mr G Statham
Councillor Mr D Thompson
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Police Representative PCSO Tally Hunt and eight further members of the public

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.00pm**

1.0 Apologies for Absence

Apologies were received and accepted from *Councillor Mrs M Lloyd,
{*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday
13th September 2021}
Ward Councillor Mrs Christy Bolderson and Mr James Howell Locality Steward not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

No Declarations of Interest were made

2.2 To consider any written applications for dispensation.

No new written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/189** held on Monday
13th March 2023 were unanimously confirmed as a true record and signed by the Chairman

4.0 Pontrilas Sawmills

Pontrilas Sawmills Director to attend

Not present due to dental treatment but to attend the next Parish Council Meeting
Issues:- lighting on Weigh Bridge require dipping down 90°, curbs, pull-ins

5.0 Financial Matters

5.1 Receipts

20 th March 2023	1/3 Share towards Moneysoft Programme	£52.00
	Paying in Slip Number 500152	
4 th April 2023	Herefordshire Council BACS Remittance Advice	£1,031.00
	Reference KPC03-01 4118834 Drainage Grant Monies	
15 th April 2023	Sunderlands Field Rent	£775.00
	01/04/2023 – 30/03/2024	

5.2 Invoices for Payment

HMRC 4 th ¼ January February March	£345.60
Cheque 001083 {Paid 31 st March 2023}	



Kilpeck & District Village Hall Invoice Number 129	£25.00
Hall Hire 13 th March 2023 2 hours @ £12.50 per hour	
Cheque 001085	
Clerk's Salary April 2023	£675.79
Mileage	£10.58
Postage	£4.08
Tax £134.80 NIC £0.00	
Nett Pay £555.65	
Cheque 001086	
D Roden Construction & Plant Hire Invoice No KPC Job 02 2023	£402.00
<u>Job No 02</u>	
St Devereux road on right hand side up to A465 junction ditching 67 metres	
Equipment JCB and Dumper	
*Joint Cheque 001087	
D Roden Construction & Plant Hire Invoice No KPC Job 08 2023	£835.20
<u>Job No 08</u>	
U74006 from the A465 at Grove Park Wormbridge to the lower entrance to Benarth pipework requires jetting new grips to be cut out on left hand side	
Equipment Jetter, Truck and Trailer	
*Joint Cheque 001087	
15 th April 2023 Sunderlands Field Rent Administration	£120.00
Invoice No 1006 01/04/2023 – 30/03/2024	
Paid by contra	

All payments **Unanimously** approved by the Parish Council
Proposed by Councillor Mrs B Wood and Seconded by Councillor Mr M Parsons Vice-Chairman

5.3 **Bank Balances** as per statements

@ 3 rd March 2023	Bank Statement Treasurers Account	No 11	£5,833.65
@ 4 th April 2023	Bank Statement Treasurers Account	No 12	£8,105.15*
		*End of Year Balance @ 31 st March 2023	
@ 3 rd March 2023	Business Bank Instant-Savings Account	No S11	£29,535.46
@ 5 th April 2023	Business Bank Instant-Savings Account	No S12	£26,049.38*
		*End of Year Balance @ 31 st March 2023	

Bank reconciliation signed by the Chairman for both accounts

Kilpeck Village Hall Field Fund April 2023 £1,621.80 (£800.00 ring-fenced for maintenance)

6.0 **Highways & Public Rights of Way Issues**

6.1 To receive any new General Highway or Public Rights of Way issues

- Potholes Old Railway Station to Trelough
- Potholes Abbeydore road Left hand side past Mynows to Old Mill
- Trees on right hand side of A465 from Pontrilas Sawmills to Downeys
- Gullies require emptying
- White lines require repainting
- Signs require cleaning / replacing
- Footpath by the Pumping Station is closed



{Herefordshire Council Ref: FS-CASE-506747953 Balfour Beatty Ref: 11135525

Subject: Flooding (Footway)

Description: Mud has caused drains to be blocked causing flooding during rain with the water covering 50% of the road and the lights shining onto the northbound traffic from the sawmills, creates a blind spot and has in the past caused accidents and could again if the problem is not resolved

A465 From Howton Farm To County Boundary

Location: Near entrance to Saw Mills also across the road in the bus stop layby –

Upon inspection of your Enquiry, it has been identified as a defect and scheduled for repair in line with current work priorities.

Your reference numbers are provided below to assist you.

Herefordshire Council Ref: FS-CASE-506747953

Balfour Beatty Ref: Enquiry: 11135525 Job: 41386301

Original Enquiry Details: Subject: Gully Blocked

Description: Mud has caused drains to be blocked causing flooding during rain with the water covering 50% of the road and the lights shining onto the northbound traffic from the sawmills, creates a blind spot and has in the past caused accidents and could again if the problem is not resolved

A465 From Howton Farm To County Boundary

Location: Near entrance to Saw Mills also across the road in the bus stop layby - }

{Your reference numbers are provided below to assist you.

Herefordshire Council Ref: FS-CASE-506739740 Balfour Beatty Ref: 11135517

Subject: Carriageway Pothole

Description: Deep pot hole

C1230 Mill Wood Track To The Gwern Wormb

Location: 25m from road junction -

We wanted to let you know that the scheduled repair from your enquiry has now been completed.

Reference numbers are provided below to assist you.

Herefordshire Council Ref: FS-CASE-506739740 Balfour Beatty Ref: Enquiry: 11135517

Job: 41386530 }

{Your enquiry has been logged in our system and will be allocated for inspection based on current priorities and an assessment made if work is required.

Herefordshire Council Ref: FS-CASE-506745152 Balfour Beatty Ref: 11135521

Subject: Road Sign Damaged

Description: Road signs, bollards and lights all need cleaning

A465 From B4348 To Lay By Location: A465 Crossroads B4348 -

We wanted to let you know that the scheduled repair from your enquiry has now been completed.

Herefordshire Council Ref: FS-CASE-506745152 Balfour Beatty Ref: Enquiry: 11135521

Job: 41386332}

{Your enquiry has been logged in our system and will be allocated for inspection based on current priorities and an assessment made if work is required.

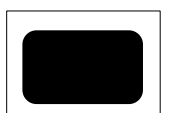
Herefordshire Council Ref: FS-CASE-506735243 Balfour Beatty Ref: 11135516

Subject: Carriageway Pothole

Description: Two DEEP pot holes C1230 The Gwern Wormbridge To Cross Lyde

Location: 25m from junction -

No reply as yet}



{Your enquiry has been logged in our system and will be allocated for inspection based on current priorities and an assessment made if work is required.

Herefordshire Council Ref: FS-CASE-506741565 Balfour Beatty Ref: 11135520

Subject: Carriageway Pothole

Description: Deep pot hole Gwerngenny Road

Location: Between Large Oak Tree and Gwerngenny Farm Entrance -

No reply as yet}

{Your enquiry has been logged in our system and will be allocated for inspection based on current priorities and an assessment made if work is required.

Herefordshire Council Ref: FS-CASE-506752036 Balfour Beatty Ref: 11135527

Subject: Highway Deterioration Description: A465 is breaking up and is in need of repair

A465 From The Motte To Crizeley Layby Vi Location: A465 either side of this junction -

No reply as yet}

6.2 To consider “Gateway” application for Kilpeck Village

Clerk to contact Balfour Bratty Living Places (BBLP) for a site meeting

Sign Church Lane Junction – Marlas Junction

Pump House Corner

Survey Licence requirements

7.0 Defibrillator & Heartstart Course

Update on installation of additional Defibrillator & Cabinet & agree provisional dates for training

Cabinet and defibrillator not yet fitted

When installed defibrillator course to be arranged at Kilpeck Village Hall maybe joint with Kentchurch Parish Council and also involve the Police

8.0 Reports

8.1 Kilpeck Village Hall

Disabled toilet has been updated and is almost complete

Coffee morning next Tuesday 25th April 2023 10.00am – 11.30am

Hall being used as a Polling Station Thursday 4th May 2023

Sunday 7th May Afternoon Tea Party see Item 8.1a) below

Tug-of-war, Display of history photographs, bar applied for, tea, coffee and cakes etc.

8.1a) Coronation Afternoon Tea arrangements

Combined Village Hall and Whitfield King Charles III Celebrations Sunday 7th May 2023 2.00pm

Parish Council resolved to donate £200.00 towards the celebrations

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr D Thompson

8.1b) Update on fencing part of Village Hall field

The Parish Council agreed the go ahead for part fencing around the Village Hall field

Approximately £870.00 plus VAT and gate (Allocation of £1,000.00 approved)

Works to commence May / June 2023

Proposed by Councillor Mr G Statham and Seconded by Councillor Mr N Eynon

8.1c) Update from Village Hall Committee reference Filing Cabinet

Permission given by the Village Hall Committee to site cabinet at Kilpeck Village Hall

Member to transport said cabinet when convenient

8.2 Ward Councillor Mrs Christy Bolderson

Not present due to forthcoming Herefordshire Council Elections

8.3 Locality Steward Mr James Howell

Information sent by email to all Parish Councillors via the Clerk



- 8.4** Lengthsman Report on Drainage Grant works / New Lengthsman Grant Schedule of works 2023-2024
Waiting for a “Digger” part
Clean signs if possible, note any new ones required
Gullies at The Firs estimate required from Dave Roden for ditch works, Councillor Mr N Eynon to liaise

9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

The Chairman welcomed Mr Simon Davies who gave an overview of his life, work and intentions if elected as a Ward Councillor

The Chairman welcomed Police Representative PCSO Tally Hunt who said that they were trying to do face to face meetings, asking about rural crime in the area. The updated Community Charter had already been emailed to the Police. Poaching issues were raised.

10.0 Parish History

To consider process to collate local historical information

70 years of photographs etc. required of the area.

Process on-going with photographs arriving slowly, vote of thanks to all involved.

11.0 Parish Council Email Address

Update on Parish Council having a **.gov.uk** email address

The Clerk had obtained more information but minuted authorisation was required before proceeding.

The Parish Council resolved for the Clerk to apply for a .gov.uk email address for the Parish Council.

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr D Howie

12.0 Information Sheet (Not covered by an agenda item and for information only)

18th May 2022 Application No 221543 The Sawmills Log Handling Building Pontrilas, Hereford

Proposed extension of existing hardwood mill to accommodate new replacement bandsaw and ancillary associated equipment

Planning Permission Granted 22nd March 2023

3rd January 2023

Application No 224041 Stables Cottage Wormbridge Hereford HR2 9DH

Proposed ground floor extension

Listed Building Consent

Application Still Valid

6th January 2023

Application No 224088 Unit 8 Wormbridge Court Hereford HR2 9DH

Proposed works to an area of paddock adjoining the yard to be surfaced with a layer of natural compacted stone with a permeable surface, in order to provide additional yard/storage space for general building materials, machinery and equipment

Planning Permission

Application Still Valid

1st March 2023

Planning Application 230357 Land at Wormbridge (both sides of A465) North of the Abbeydore Road

Hybrid planning application; Outline with all matters included except landscaping, for 70 new dwellings, new flexible workspace (Class E) and replacement childcare facility.

Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (Class E, F1, and F2) and associated infrastructure

Application Still Valid

6th March 2023

Planning Application 230499 Howton Court Pontrilas Hereford HR2 0BG

Proposed change of use and extension of grain store to create indoor swimming pool for private use, construction of a detached garage with annexe above, change of use of land to enlarge domestic curtilage and new driveway

Application Still Valid



Correspondence

April 2023

Updated West Mercia Police Community Charter emailed to Police

13.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

Update on fencing around part Village Hall Field

Parish Council Email Address update

Pontrilas Sawmills – Wheel Washer

Gateway through Kilpeck Village

14.0 Date, Time and Venue of Next Meeting

The next Meeting will be the Annual Meeting of the Parish Council on **MONDAY 15th May 2023** to be held in Kilpeck Village Hall and is due to commence **at 7.15pm** or immediately on completion of the Annual Parish Meetings which are scheduled to commence at **7.00pm**.

Meeting declared closed at 8.00pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce Davies

Date 15th May 2023